Installing the ISCR FTP Program

(RMCDS Configuration)

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These instructions tell you how to download and install the Indiana State Cancer Registry (ISCR) FTP Program from the Indiana State Health Department website. These instructions are only for facilities that use Rocky Mountain Cancer Data Systems (RMCDS) software. If you don't use RMCDS, do not try to install this software. Instead contact ISCR. Contact information appears at the end of these instructions.

You will need a password and a facility list file in order to install this software. To obtain the password and the file, contact ISCR. Contact information appears at the end of these instructions.

Administrative privileges are not required to install this software. If you are able to run the RMCDS software updates, you will be able to install this software, since it integrates into RMCDS.

Brief Instructions

Installing is fairly straightforward. Just follow these simple instructions. You can refer to the detailed instructions if you need more information for any step.

1. If you're not already there, go to http://www.in.gov/isdh/25235.htm in your browser.
2. Click the **Download** link for the RMCDS configuration.
3. Click the **Run** button in any dialogs that are displayed.
4. Click the **Setup** button.
5. When prompted, enter the password.
6. Enter the pathname of the facility list file you received from ISCR and click the **Next** button.
7. Enter the pathname of the RMCDS **Programs** directory and click the **Next** button.
8. Change the transport options, if desired, and click the **Next** button.
9. Review the installation options and click the **Install** button.

Detailed Instructions

Each step in the brief instructions has a corresponding step in this section giving more details about how to perform that step.

1. If you opened this document by clicking the **Installation Instructions** link, then you're already at the web page (but in a different window or a different tab of the same window) and you're done with this step. If you opened a saved copy of this document, click on this

link: http://www.in.gov/isdh/25235.htm to go to the web page. Otherwise open your browser, type the link in the address bar, and press Enter.

2. On the web page you opened in Step 1, click the **Download** link for the RMCDS configuration. This link is in the table in the row labeled **RMCDS** and the column labeled **Download**.

3. If you see the *Security Warning* dialog shown in Figure 1, click the **Run** button. Depending on your browser, the dialog may look very different. The important thing is to choose to run the file rather than save it.
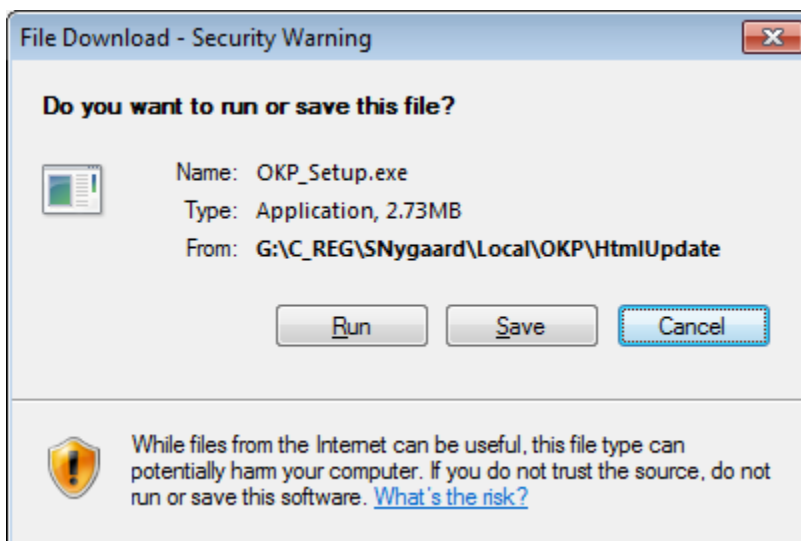

Figure 1: First Security Warning Dialog

If you see the *Security Warning* dialog shown in Figure 2, click the **Run** button.
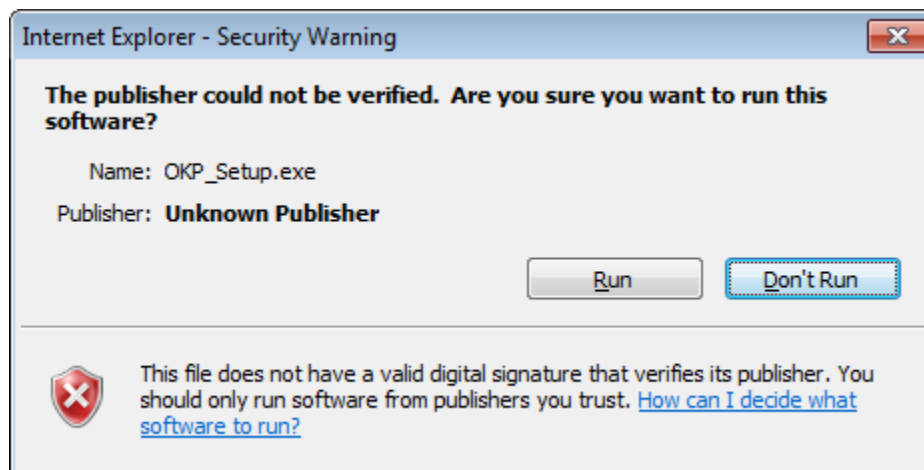

Figure 2: Second Security Warning Dialog

4. In the *WinZip Self-Extractor* window shown in Figure 3, click the **Setup** button.
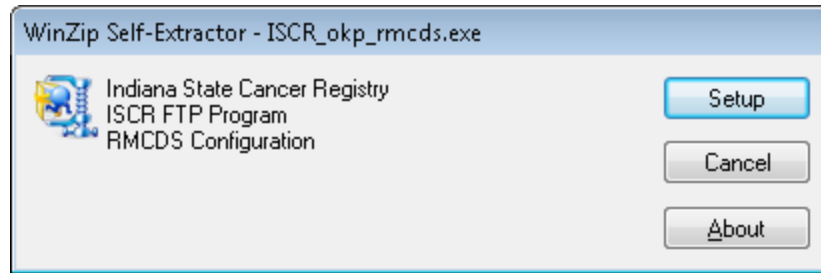
Figure 3: FTP WinZip Self-Extractor Window

5. In the *WinZip Self-Extractor Password* window shown in Figure 4, type the password you obtained from ISCR and click the **OK** button.
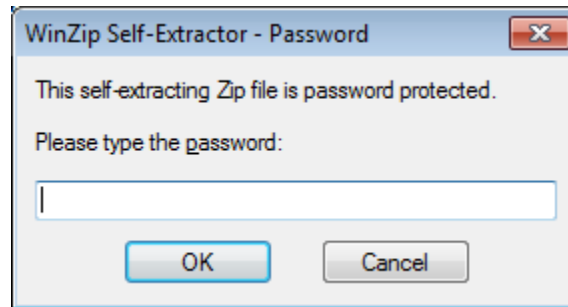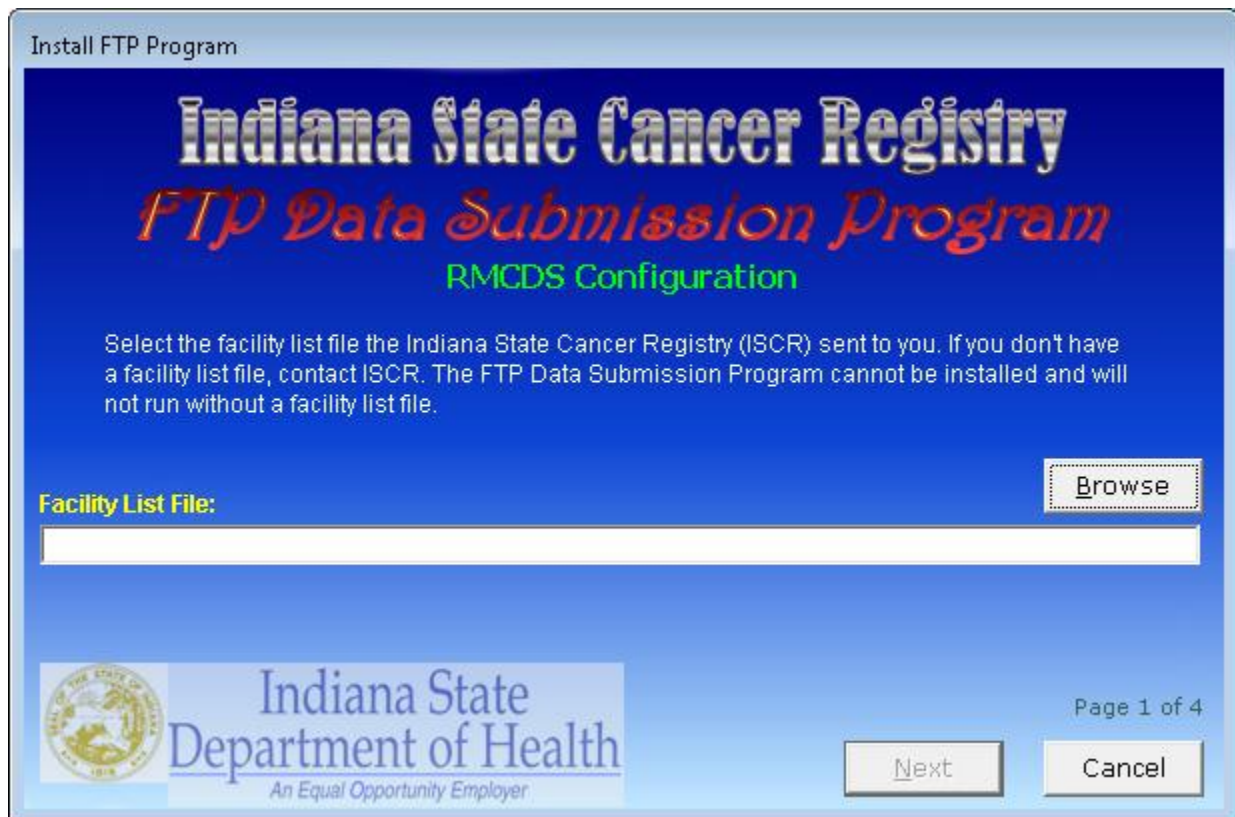

Figure 4: Password Prompt

Figure 5: Install FTP Program Window, Page 1

6. In Page 1 of the *Install FTP Program* window shown in Figure 5, enter the pathname of the facility list file you received from ISCR or click the **Browse** button to select it. Then click the **Next** button.

    In Page 2 of the *Install FTP Program* window shown in Figure 6, enter the path of the RMCDS **Programs** directory or click the **Browse** button to select the directory.

Figure 6: Install FTP Program Window, Page 2

The path of the RMCDS **Programs** directory can be found directly under the picture of the Rocky Mountains (shown in Figure 7) that appears in the upper left part of the main window when you run RMCDS.

Figure 7: RMCDS Program Path

7. In Page 3 of the *Install FTP Program* window shown in Figure 8, select the transport methods to use when the program communicates with ISCR. If both FTP and email are checked, the program will try FTP first and use email only if it's unable to succeed with FTP. Regardless of the transportation method used, confidential data is always encrypted before being transferred.
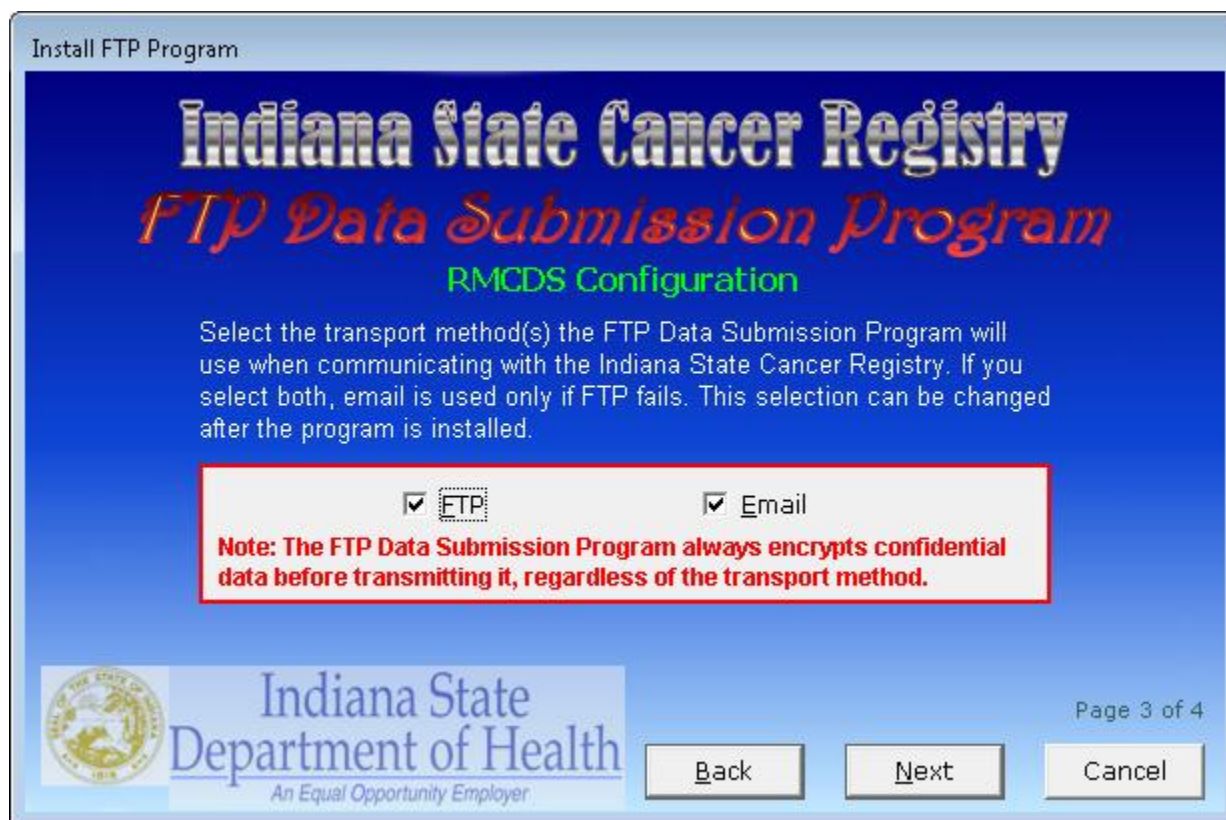

Figure 8: Install FTP Program Window, Page 3

8. In Page 4 of the *Install FTP Program* window shown in Figure 9, review the options you selected in the previous pages. Click the **Back** button to make any changes. Once you're satisfied with the selected options, click the **Install** button to being the installation.
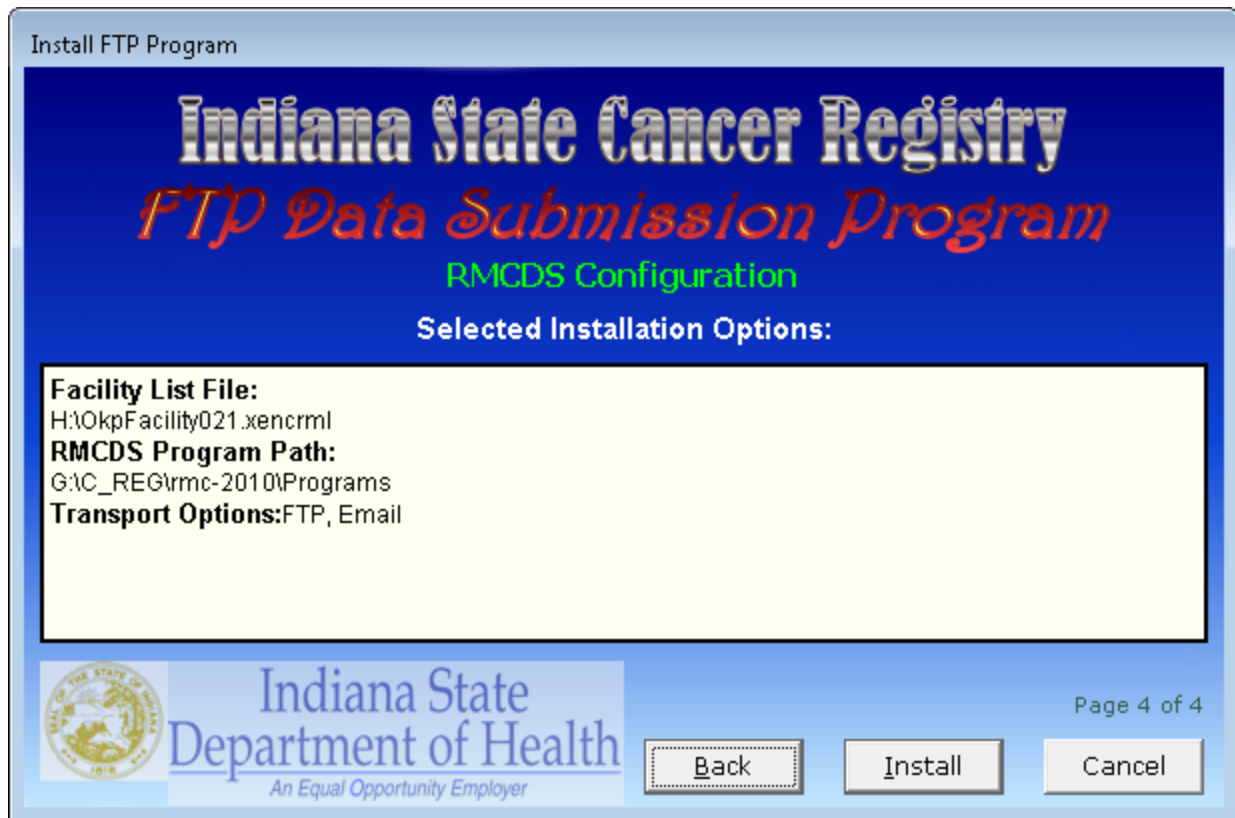
Figure 9: Install FTP Program Window, Page 4

When the installation is complete, the message shown in Figure 10 is displayed. Click the
Finish button to close the installer.

Figure 10: Setup Complete Message

Contact Information

If you have any problems or questions, please contact the following person at the Indiana State Cancer Registry for technical assistance.

Name	Phone	E-mail
Steve Nygaard	317-234-2561	snygaard@isdh.in.gov